

37th Annual SummerFest Craft Show

July 21, 2017 - 10am-4pm and July 22, 2017 - 10am-4pm

The Indian River Chamber of Commerce will be hosting the 37th annual **SummerFest Craft Show** in downtown Indian River on Friday July 21, from 10am to 4pm & Saturday July 22, from 10am to 4pm

Due to the popularity of this show, **booths will be assigned on a first-come, first-serve basis only.**

BOOTH FEE: \$75.00 PER BOOTH

BOOTH SIZE: 10'w x 10'd

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE #: _____ EMAIL ADDRESS: _____

Please list type of craft (all items must be handmade): _____

Please remember that you are responsible for collecting and reporting your own sales tax.
If you have questions regarding sales tax reporting please contact the Michigan Department of Treasury,
231-922-5244 or www.michigan.gov/treasury.

SPECIAL REQUESTS: _____

VEHICLE LICENSE #: _____ TRAILER LICENSE #: _____

SAME LOCATION AS 2016 SHOW IF AVAILABLE: YES NO

CONFIRMATIONS WILL BE MAILED ON OR BEFORE MAY 19, 2017 to those crafters who include a self addressed stamped envelope with their registration form.

CANCELLATIONS - no refunds given after June 1, 2017

Please Note: Non-compliance with any of the show rules will result in disqualification. If disqualified, the Indian River Chamber of Commerce reserves the right to prohibit future participation in any of its craft shows. NO REFUND WILL BE GIVEN.

By signing this I confirm that I have read and agree to abide by the enclosed rules that apply to the 2017 SummerFest Craft Show. I understand that non-compliance with the rules will result in disqualification.

Signature: _____ Date: _____

Please mail this full page application form, **with self-addressed stamped envelope**, and check or money order made payable to:

Indian River Chamber of Commerce
P.O. Box 57
Indian River, MI 49749

231-238-9325 * 1-800-EXIT-310 * info@irchamber.com

37th ANNUAL INDIAN RIVER SUMMERFEST CRAFT SHOW

Information & Rules

Date & Location:

- ❑ Friday, July 21st, 2016 from 10:00am - 4:00pm in Downtown Indian River.
- ❑ Saturday, July 22nd, 2016 from 10:00am - 4:00pm in Downtown Indian River.

Registration:

- ❑ All crafters must register at the Chamber of Commerce.
- ❑ Registration begins at 7:00 am on July 21st. Any crafter not registered by 8:30 am on July 21st will be considered a no show and their booth space may be reassigned. No refund will be given in the event of a no show.

Eligible Media

- ❑ All products must be hand-made by the person representing the product.
- ❑ Food vendors will be limited to local non-profits only.

Exhibit Space

- ❑ Each participant will be provided a space of 10' deep and 10' wide.
- ❑ Racks and display must not exceed 7' in height.

Set Up:

- ❑ Begins Friday morning at 7:00am OR Saturday morning at 7am; must follow registration.
- ❑ Booths may not exceed the allowable dimensions of 10'x 10'.
- ❑ Displays must be completed by 9:30am on July 21st AND by 9:30am on July 22nd.

Take Down

- ❑ Booth displays are allowed to be left set up overnight Friday night. The Indian River Chamber of Commerce will be providing overnight security.
- ❑ Starts at 4pm on Friday and/or at 4pm Saturday; no sooner.
- ❑ All displays must be down no later than 6pm Saturday as the road will reopen for traffic at 6pm.

Fees:

- ❑ No refunds will be issued for cancellations after June 1, 2017

Rules & Requirements:

- ❑ Crafter must be present for the duration of the show and shall represent only his/her own work. If more than one crafter is sharing a booth all crafters names must be included on the application.
- ❑ Booths must be clean and neat at all times. No boxes etc. can be showing.
- ❑ All crafters must park vehicles in designated parking area. No exceptions!
- ❑ No overnight parking on the streets.
- ❑ Crafters must provide their own tables/chairs.
- ❑ Crafters must collect and report all sales tax. This is required by law. For further information please contact: Michigan Department of Treasury at 231-922-5244 or www.michigan.gov/treasury.